



# ACCELERATING TO NET ZERO HOST KIT



Welcome to the biggest conversation on climate change that Australia has ever seen.

Getting involved is very easy – just get a few friends, colleagues or your community group together, discuss the questions, and upload the notes from your conversation to the online feedback form.

Alternatively, you can also take your time and go deeper into the issues with a bigger group. This Host Kit includes a lot of tools and information to support you with the style of conversation you choose.

# WHAT IS THIS ALL ABOUT?

The Community Climate Conversations are a chance for South Australians to have a say in how we work together to achieve net zero greenhouse gas emissions by 2050. We want these conversations to be as easy as possible for you to undertake.

**Even if you have to skip some questions to fit a conversation into your schedule, we would still love to hear from your group!**

Following the conversations, a report on your ideas will be provided to the South Australian Government (in late 2023) to assist in planning to achieve a net zero emissions future. The report will also be provided to businesses, and non-government organisations to inform their thinking about actions to respond to climate change and reduce emissions.

## 6 IDEAS FROM THE COMMUNITY CLIMATE PANEL

1. Accessible low emission personal transport
2. Accessible low emission public transport
3. Sustainable buildings and infrastructure
4. Goods and services emissions
5. Agriculture emissions
6. Energy emissions

## WHAT IS A COMMUNITY CONVERSATION

Community conversations form a part of our broader engagement process on achieving net zero. They are made up of a small group of people who get together to talk.

You could conduct a community conversation with a group you are already meeting with. Or you can convene a group specifically for this.

Community Conversations are not about people trying to convince others of a position - they are a chance to capture informed and considered ideas, views and opinions to assist us in transitioning to net zero.

## WHAT SHOULD WE TALK ABOUT?

This is an opportunity for your group to raise anything you want to about how we can reduce our emissions and tackle climate change. We have prepared a series of questions for you to work through with your group which you will find in this kit.

To support your conversation a group of 53 randomly selected, diverse South Australians (the Community Climate Panel) have proposed some ideas which you will find in the Conversation Guide (pages 12-25) and are summarised here and on page 11. These are provided to kick start your conversation.

**SUBMIT YOUR GROUP'S RESPONSE HERE**

# GETTING READY

## WHO SHOULD I INVITE?

We want as many South Australians to contribute as possible - people from all walks of life! We encourage you to invite 6-10 people, who might be different ages or hold different views. Alternatively, you could ask groups that you are already a part of, to have a conversation.

Your group might be people that live in the same place (e.g. a street, building, suburb or town) or share a common interest (e.g. an industry, church, hobby or sport). You might be friends, family, colleagues, school mates, or teammates or you might be strangers brought together to share the conversation.

## PREPARING YOURSELF

To prepare for the conversation, we recommend you read The Community Climate Conversation Guide & this Host Kit in detail. This will help you to support your group through the process.

Invite your participants via email. You can find some templates for invitations and communications at the end of this guide. Please feel free to use and edit these to suit your needs.

## PREPARING YOUR GROUP

We recommend that you send your group the Community Conversation Guide to pre-read. This will explain more about emissions reduction and also introduce you to what the Community Climate Panel suggested we focus on. By reading this, your participants will be better prepared to contribute to the conversation.

## ORGANISE A TIME AND PLACE

Make sure you have a date and time booked for the conversation.

The location you choose for your conversation is also important to consider. Try and find a place where people are comfortable (e.g. a home, meeting room or a community centre). If you can, organise some drinks and snacks for people.

If your group is spread across your region or even the state, we recommend having your conversation online. There are many online platforms you can use - zoom is free and easy to use.

## REMINDERS & SETUP

Send a reminder to your participants with the time and place that you are meeting. Text message works great if you have their numbers!

# ON THE DAY

## SETUP

Before your group arrives, set up the space to be welcoming and comfortable.

## STARTING THE CONVERSATION

You might wish to print pages 6-11 to use during your conversation. We encourage you to start your conversation with an Acknowledgement of Country. A sample of this is included in the Templates section on page 12.

Begin the conversation by introducing the Conversation Guide & ensuring that everyone understands and is comfortable with the task.

## WORK THROUGH THE QUESTIONS

Work through the questions recording your group's responses as you go either directly in the online survey or on paper for entering online later. (Please review your answers before you press submit. Make sure you capture the detail as this is important!)

There are 10 questions to consider. As host we encourage you to tackle them as you wish - go where the energy is with your group. If you don't get to some, don't worry - just make sure your responses are as detailed as they can be in the response form.

As a guide we recommend that you break up the conversation into the four blocks below:

- Introductory discussion = 20 minutes
- Your group's priorities = 20-30 minutes
- What's hard to act on = 30-40 minutes
- Wrap-up questions = 10-15 minutes

## CLOSE & NEXT STEPS

Thank your group and encourage them to host their own conversation.

Tell them that their input is going direct to the South Australian Government to inform what we do next to reduce emissions.

Please ask your group if they want to stay involved. If they say yes, enter their emails into the form.

As a final fun task, please take a pic of your group on your phone and you can upload it with the survey responses.

## REVIEW & SUBMIT

You can enter in responses as you go, or do it later. Please write in what the group said (not what you think they said!) as accurately and clearly as you can.

If you want to enter the responses after the conversation, make sure you make some time for yourself to do that. We recommend to do this no later than 24 hours after the conversation. Please remember to hit submit when you have filled out the survey form.

[Click here to submit your group's response.](https://www.surveymonkey.com/r/ClimateConvoSA)

[www.surveymonkey.com/r/ClimateConvoSA](https://www.surveymonkey.com/r/ClimateConvoSA)

# TIPS FOR HAVING A GREAT CONVERSATION

## LOCATION & COMFORT

Choose a time and comfortable location where there will be minimal disruptions – it could be at home, work, in a community space, or even online. Your local council may have spaces that are freely available to use. Pick a time that works for you and your group.

## HELPING PEOPLE FEEL WELCOME

Consider using nametags or starting with introductions if people don't know each other.

Breaking the ice early is helpful – get everyone to say something early to get them warmed up for the conversation. This might be introductions, or it might be a short round the table on why they wanted to come along. It could also be answering the first question.

## IDENTIFY THE PRIORITIES

No doubt you will have lots of ideas in response to some questions, but we would like you to work with your group to prioritise. What is most important?

## KEEP GREAT NOTES

Keep notes or ask someone to keep notes for you of the essence of the things that come up in conversation in response to the questions - to ensure you can reflect this in the response.

## HEAR FROM EVERYONE

Make sure that you draw out responses to the questions from the quiet voices in your group e.g. "Mary, what do you think about that question?"

## NORMS FOR YOUR GROUP

The ROPES are a great way to support groups to have productive conversations, safely for everyone. As a participant in this conversation we ask that you remember the ropes!

- R** stands for respect - and modelling respect for each other at all times.
- O** stands for being open to hearing and learning from others, even if they think differently to you.
- P** stands for participating in the conversation actively and fully. We expect everyone to contribute.
- E** stands for experience. Encourage everyone to share their experiences as relevant.
- S** stands for "share the air". Give others a go!

MOST OF ALL,  
ENJOY YOUR  
CONVERSATION!

## IF THINGS GET TOUGH....

Climate Change can be an emotional topic, and we know these conversation might be tough for some people. If you or any of your participants need support, the contacts below might be helpful:

- Lifeline 13 11 14
- Beyond Blue 1300 22 46 36

# INTRODUCTORY DISCUSSION

*Acknowledgement:* We acknowledge the Traditional Owners of the Land on which we are meeting today. We acknowledge the (people) of the (nation) and pay our respects to Elders past and present.

*Host note:* You might like to start with a quick summary of what this process is all about. Your participants may not have read everything you sent and this will inform or remind them of why you are having a conversation. Some helpful dot points are listed below for this introduction.

- These conversations are a chance for all of us to have a say in how we work together as a State to achieve net zero greenhouse gas emissions by 2050.
- I will take the notes from our conversation today and enter them into an online form where they will be collated with other conversations, and used to provide a report to the South Australian Government later this year.
- Our responses to the questions form an important part of the bigger picture. They will help government to prioritise their actions, as well as help us as a community to think about how we might act ourselves.
- We will discuss our ideas and decide together what response we want to provide. It's ok if we don't get to all the questions in our time together - when I submit the survey, I will skip any unanswered questions.
- To help us kickstart the conversation, the Community Climate Panel (53 independently and randomly selected diverse South Australians) met for 6 workshops earlier this year. The Panel identified six ideas for us to talk about and the actions we would need to take to deliver on these ideas.
- These ideas from the Community Climate Panel are just a starting point. We will probably have other ideas and details to add.

*Host note:* This first question is intended as a way to get people started on talking about their ideas, and we suggest that you use the 'brainstorming method'. That is, invite each person to contribute one idea, saying that you will record each one, and that we will simply listen to each idea at this stage. They won't be entered in to the survey so only spend 5-10 mins on these questions.

**When thinking about reducing emissions to net zero and addressing climate change, what is on your mind?**

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# YOUR GROUP'S PRIORITIES

*Host Note: These next 2 questions are to understand what your group thinks the priorities should be. You can ask them in order as below, or in reverse order - it's up to you!*

**1. Of the 6 ideas suggested by the Community Climate Panel, which ones need to be prioritised for action to reduce our emissions over the next 10 years? (see conversation guide pages 12-25)**

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**6 IDEAS FROM  
THE COMMUNITY  
CLIMATE PANEL**

1. Accessible low emission personal transport
2. Accessible low emission public transport
3. Sustainable buildings and infrastructure
4. Goods and services emissions
5. Agriculture emissions
6. Energy emissions

**2. What are your group's ideas about what the priorities should be? Please provide them here.**

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**5. What could government or industry do to address the things that are hard to act on?**

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**6. What could you do as individuals, communities, or organisations to address the things that are hard to act on?**

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In South Australia we are leading the world in our energy transition. We have done so much already as a state to reduce our emissions, over many years. We know we can do this!  
In finishing our conversation, we want to lift up and think about the themes and also what we are feeling confident, positive or hopeful about.

## WRAP-UP QUESTIONS

**7. Now that you have talked together about climate change and reducing emissions – what were the key themes that emerged during your conversation?**

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**8. Thinking about the challenge of climate change and reducing our emissions, what is your group feeling confident, positive or hopeful about?**

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# DEMOGRAPHICS OF YOUR GROUP

9. What is the email address of the host? \_\_\_\_\_

10. Did you host your conversation online, in person or a mix of both? \_\_\_\_\_

11. How many people took part in your conversation? \_\_\_\_\_

12. What age groups did your group cover?

Under 18       25-34       45-54       65-74

18-24       35-44       55-64       75+

13. How many people identify as:

Female \_\_\_\_\_

Non-binary \_\_\_\_\_

Male \_\_\_\_\_

Prefer not to say \_\_\_\_\_

14. What best describes your group?

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Workplace      | <input type="checkbox"/> Cultural Group  | <input type="checkbox"/> Industry Group |
| <input type="checkbox"/> Faith          | <input type="checkbox"/> Community group | Other _____                             |
| <input type="checkbox"/> Friends        | <input type="checkbox"/> Service group   |   |
| <input type="checkbox"/> Family         | <input type="checkbox"/> Sporting group  |   |
| <input type="checkbox"/> Church / Faith | <input type="checkbox"/> Neighbours      |   |

15. Is your group an Aboriginal or Torres Strait Islander group?

- Yes       No       Prefer not to say

16. Which regions do you come from? (select all that apply)

- |   |  |                                       |
|---|--|---------------------------------------|
| <input type="checkbox"/> Eyre Peninsula   | <input type="checkbox"/> Limestone Coast         | <input type="checkbox"/> Metro: North |
| <input type="checkbox"/> Adelaide CBD     | <input type="checkbox"/> Murraylands & Riverland | <input type="checkbox"/> Metro: South |
| <input type="checkbox"/> Hills & Fleurieu | <input type="checkbox"/> Northern & Yorke        | <input type="checkbox"/> Metro: East  |
| <input type="checkbox"/> Kangaroo Island  | <input type="checkbox"/> Alinytjara Wilurara     | <input type="checkbox"/> Metro: West  |

17. List the email addresses of each participant who would like to stay informed, or host a conversation themselves.

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# CLIMATE PANEL IDEAS SUMMARY

This list is a summary of ideas which the Community Climate Panel determined. We suggest you print this page for your participants. Your conversation should consider these, as well as others which you might agree as a group are important.

## ACCESSIBLE LOW EMISSION PUBLIC TRANSPORT

- Decrease the cost of using public transport, while increasing funding for transport and transport infrastructure.
- Incentivise public transport use
- Make all types of public transport hydrogen or electric

## SUSTAINABILITY IN CONSTRUCTION AND INFRASTRUCTURE

- Constantly improve legislation and regulation in the building and planning industries to incorporate the principles of sustainability and net zero emissions
- Provide extensive training in net zero energy design, specification and construction within the building industry.
- Raise consumer awareness, understanding and expectations for energy efficiency and sustainability in the built environment

## AGRICULTURAL EMISSIONS

- Using everything we grow
- Incentivising / supporting farmers and agricultural business to transition to lower carbon practices
- Influence consumer decision making

## ACCESSIBLE LOW EMISSION PERSONAL TRANSPORT

- Prioritise active transport uptake by addressing safety and access barriers in order to reach our net zero goals
- Increase uptake of clean electric vehicles
- Improved connections between active and public transport to enhance the uptake of both options

## ENERGY EFFICIENCY

- Change planning and electrical laws on State and Federal Level to enable residential, commercial and institutional in SA
- Use price incentives to enable adoption
- Workforce development - incentivise new, best practice, fund evidence based trials / pilots, educate and train a new sector

## CARBON EMISSIONS OF GOODS AND SERVICES

- Trial regulation of emissions of goods and services produced and supplied
- Encourage organisations to produce low-carbon emission goods and services
- Encourage consumers to purchase low-carbon emission products/services

# SAMPLE ACKNOWLEDGEMENT OF COUNTRY

"We acknowledge the Traditional Owners of the Land on which we are meeting today. We acknowledge the (people) of the (nation) and pay our respects to Elders past and present."

## EMAIL / MESSAGE TEMPLATES

### Suggested email to invite people to take part:

Hi (name),

The South Australian Government have set a target for our state to get to net zero greenhouse gas emissions by 2050. As part of the planning for this, and in partnership with Conservation Council SA, South Australians for Climate Action and supported by democracyCo, they are now asking the community to tell them about our needs and priorities to achieve the targets.

I am hosting a Community Climate Conversation, which is a relaxed, informal conversation of about 1.5-2hrs hours long. I am hosting this because (explain your reason) and I would be really pleased if you can join me and up to eight other people to talk about what is important to our community.

The purpose of these conversations is not to convince anyone of a particular viewpoint. It is simply a chance for us to share with each other (and then with the State Government), the things that will be important to our communities as we transition to net zero greenhouse gas emissions as a state.

I hope you will be able to join us for what promises to be interesting and enjoyable conversation.

Date and time:

Place:

Please RSVP by XXXX (my details are below)

You can contact me to get a better idea of what it is about before you decide whether you would like to get involved. You can also read more about the project here: <https://www.democracyco.com.au/resources/accelerating-to-net-zero/>

Name/s of host/s:

Phone:

Email:

# EMAIL / MESSAGE TEMPLATES

## Suggested email to send once people accept your invitation:

Hi (name),

Thank you for saying yes to participate in my Community Climate Conversation. I'm looking forward to catching up with you! As a reminder, the details for the conversation are below:

Date and time:

Place:

The conversation will take us about 1.5-2 hrs. In preparation, could you please read the Conversation Guide that I have attached. We will be talking about our shared concerns and ideas and discussing the ideas within the conversation guide.

The purpose of these conversations is not to convince anyone of a particular viewpoint, it is simply a chance for us to share with each other (and then with the State Government), the things that will be important to our communities as we transition to net zero greenhouse gas emissions as a state.

I will make sure that we have some snacks and refreshments available to keep us going for the session. If you have any questions or particular needs then please just let me know, otherwise I will see you on the (date) at (time / location).

You can read more about the project here: <https://www.democracyco.com.au/resources/accelerating-to-net-zero/>

Name/s of host/s:

Phone:

Email:

# EMAIL / MESSAGE TEMPLATES

## Suggested email to send after your conversation

Hi (name),

Thank you for participating in my Community Climate Conversation. It was fantastic to catch up with you and talk about the things that really matter to our community.

I have submitted the notes from our conversation to democracyCo so they can be considered together with the other conversations that are happening right across South Australia.

If you indicated that you would like to stay connected with this project and gave me your email address, you will soon receive an email from democracyCo to let you know the options for doing this.

I also encourage you to consider hosting your own Community Climate Conversations. I found it (explain what you valued) and the more people who contribute to these conversations, the more accurate and detailed the picture will be that Government gets on our needs and priorities as we transition to net zero emissions.

If you didn't give me an email address or if you don't receive an email soon, you can register your interest here: <https://www.democracyco.com.au/resources/accelerating-to-net-zero/>

Thank you again - it was a pleasure to spend time with you.

Name/s of host/s:

Phone:

Email:

**WANT MORE INFORMATION OR TO FIND A GROUP?**

[www.southaustraliansforclimateaction.org/community-climate-conversations](http://www.southaustraliansforclimateaction.org/community-climate-conversations)